

USER MANUAL FOR ALLOTTED INSTITUTES OFFICIAL



USER LOGIN



ONLINE DOCUMENT VERIFICATION
AND WILLINGNESS



GENERATION OF ADMISSION
LETTER/SEAT CANCELLATION RECEIPT



PRINT CANDIDATE'S LOCKED CHOICES
CHANGE PASSWORD



This application can be best viewed in Mozilla Firefox Latest Version

1. Allotted Institute User Login

Allotted Institute user will login using their User ID & password, created by Allotted Institute Admin.

Online Counselling System
National Informatics Centre

ONLY FOR OFFICIALS SIGN IN

Board : Medical PG - 2016
User Id : ACADMIN101
Password :

SUBMIT RESET

[Having trouble signing in ?](#)

IMPORTANT INSTRUCTIONS

- > Confidentiality of password is the sole responsibility of the user and all care must be taken to protect the password.
- > For security reasons, always click on the LOGOUT button and close all windows related to your session before you exit the website.
- > Users are advised to keep changing the Password at frequent interval.

This site is designed and hosted by NIC and the contents are provided by designated Board. For any further information, please contact designated Board.

After successful login, following screen will be displayed.
Following activities are available for the Allotted Institute User (Official).

All India Quota Online Post Graduate Medical / Dental Seats
ALLOTMENT PROCESS - COUNSELING
ACADEMIC SESSION 2016 - 2017

Home Services User Manuals Logout Welcome : Mr Tester Sujit Kumar

Admission Center: Assam Medical College

User Information

No image available

Login By : Mr Tester Sujit Kumar
Designation : Testing
System Role : Admission Center User
Current IP : ::1

Previous Login History

Previous site visit : 21 Mar 2016 17:46 IST
Last failed attempt : 21 Mar 2016 17:44 IST

Available Services

- User Management
- Manage Master Directory
- Rule Manager
- Seat Matrix
- Registration and Choice Filling
- Manage Online Reporting
- Configuration Manager
- Participating Institute Module

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2. Online Document Verification & Willingness

When candidate report to the allotted institute and shows his/her provisional allotment letter along with original certificates required as per the prospectus/ Information Bulletin to be verified. For doing online document verification and obtaining willingness of the candidates for the subsequent rounds, the following information of the candidate to be entered:


Enter Candidate details for Reporting.

All India Quota Online Post Graduate Medical / Dental Seats
ALLOTMENT PROCESS - COUNSELING
ACADEMIC SESSION 2016 - 2017

HomeServicesUser ManualsLogoutWelcome : Mr Tester Sujit Kumar

Admission Center: Assam Medical CollegeRound No: 1

User Information


Login By : Mr Tester Sujit Kumar
Designation : Testing
System Role : Admission Center User
Current IP : ::1

Previous Login History

Previous site visit : 21 Mar 2016 17:46 IST
Last failed attempt : 21 Mar 2016 17:44 IST

Manage Online Reporting : Available Services

Select Round Number : Round 1

Document Verification, Fee Confirmation and Willingness for subsequent rounds

Generation of Completion of Document Verification/Seat Cancellation Letter

Fee Confirmation

Willingness for Options by Candidate (paid fee online)

Date Wise Reporting Status

Print Candidate Locked Choices

This site is designed and hosted by NIC and the contents are provided by Board. For any further information, please contact Board.

All India Quota Online Post Graduate Medical / Dental Seats
ALLOTMENT PROCESS - COUNSELING
ACADEMIC SESSION 2016 - 2017

HomeServicesUser ManualsLogoutWelcome : Mr Tester two abc

Admission Center: Assam Medical CollegeRound No: 1

Reporting Document Verification

Please Enter

Roll Number : CD1455347

Date of Birth (DD-MM-YYYY) : 20-06-1983

SUBMITRESET

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On clicking the submit button, following screen will be displayed

All India Quota Online Post Graduate Medical / Dental Seats

ALLOTMENT PROCESS - COUNSELING
ACADEMIC SESSION 2016 - 2017

HomeServicesUser ManualsLogout

Welcome : Mr. Tester Sujit Kumar

Admission Center: Assam Medical CollegeRound No: 1

ReportingDocument Verification

Personal Details

RollNoCD1455347

ApplicationNo0G05YD577Y

Candidate NamePUNEET VIR SINGH

Mother NamePAVINDER KAUR SEKHON


Father NameJ.S. SEKHON

DOB20-06-1983

GenderMale

CategoryGeneral

Sub CategoryPH 2 (locomotor disability of lower limbs between more than 40% to less than 50%)



Contact Details

Mailing Address : 851, Phase-XI, Sector-65, Mohali, Punjab, 160062

Email Id : drpuneetsekhon@gmail.com

Mobile Number : 9814302840

Seat Allotment Details

Allocated Institute	Academic Program Allocated	Allocated from Category	Allocated form Quota	Choice No.	Round No.	Seat Allocated Based On	All India Rank
ASSAM MEDICAL COLLEGE, DIBRUGARH	DEG. OPHTHALMOLOGY (3 Years, Degree)	OPPH	All India	1	1	All India Rank	37007

Verification Checklist

Data to be Verified	Specification	Verification Source	Verification Status
Gender :	Male	As per candidate declaration	<input type="checkbox"/> I have Verified.
Category :	General	Category Certificate	<input type="checkbox"/> I have Verified.
Sub Category List	<input type="checkbox"/> PH 1 (locomotor disability of lower limbs between 50% to 70%) <input checked="" type="checkbox"/> PH 2 (locomotor disability of lower limbs between more than 40% to less than 50%)	Business Rule	<input type="checkbox"/> I have Verified.

List of Required Documents

Caste certificate, if applicable must be as per format given in Information Bulletin – AIPGMEE / AIPGDEE, which is available online on website www.mcc.nic.in. CENTRAL LIST OF OTHER BACKWARD CLASSES (OBC) is available on website <http://www.ncbc.nic.in/Centrallistifobc.html>

Willingness for further rounds

After successfully completing all the Admission formalities, willingness to participate in further round is required to be given as follows:

- Willingness for up-gradation in further round: :YES/NO

It is recommended that before filling up of the information in screen below, participating institutions may prepare a file and keep a check list of document in order as shown in screen below and cross check the check list before filling up the document verification information. It is suggested that the candidate's detail as shown in screen below may be submitted on the same day, preferably immediately after verification of document. Admission / Cancellation slip, in case candidate fail to produce documents to prove eligibility, will be generated, which is to be signed by Allotted Institute In-charge, Reporting Official and the Candidate.

Please be careful while filling up the data, as the wrong entry will result in generation of Cancellation Slip, even if the candidate is eligible for admission.

After click on Submit, the following Screen appears for confirmation.

Reporting

Document Verification

Personal Details									
RollNo	CD1455347	ApplicationNo	0G0SYD577Y						
Candidate Name	PUNEET VIR SINGH	Mother Name	PAVINDER KAUR SEKHON						
Father Name	J.S. SEKHON	DOB	20-06-1983						
Gender	Male	Category	General						
Sub Category	PH 2 (locomotor disability of lower limbs between more than 40% to less than 50%)								

Contact Details	
Mailing Address : 051, Phase-XI, Sector-65, Mohali, Punjab, 160062	
Email Id : drpuneetsekhon@gmail.com	Mobile Number : 9814302840

Seat Allotment Details							
Allocated Institute	Academic Program Allocated	Allocated from Category	Allocated form Quota	Choice No.	Round No.	Seat Allocated Based On	All India Rank
ASSAM MEDICAL COLLEGE, DIBRUGARH	DEG. OPHTHALMOLOGY (3 Years, Degree)	OPPH	All India	1	1	All India Rank	37007

Candidate's final Details to be submitted in Database

Gender :	MALE
Category :	GENERAL
Sub Category List	<input checked="" type="checkbox"/> PH 1 (locomotor disability of lower limbs between 50% to 70%) <input type="checkbox"/> PH 2 (locomotor disability of lower limbs between more than 40% to less than 50%)
Nationality :	INDIAN

Verified List of Required Documents

1:PH certificate (if applicable) :	YES
2:Provisional Allotment Letter :	YES
3:Caste Certificate (if applicable) :	NA
4:Admit Card issued by AIIMS/NBE :	YES
5:Rank letter issued by AIIMS/NBE :	YES
6:Mark Sheets of MBBS/BDS 1st, 2nd and 3rd Professional Examinations :	YES
7:MBBS/BDS Degree Certificate :	YES

After click on confirm verification, Admission Letter/Seat Cancellation Receipt will be generated as following.

AIPGMEE / AIPGDEE 2016							
Medical Counseling Committee (MCC)							
Completion of Document Verification							
Reporting Center : ASSAM MEDICAL COLLEGE				Round Number : 1			
Print				Document Verification Date & Time: 21-03-2016 18:32:27 Next			
Personal Details							
RollNo	CD1455347			ApplicationNo	0G0SYD577Y		
Candidate Name	PUNEET VIR SINGH			Mother Name	PAVINDER KAUR SEKHON		
Father Name	J.S. SEKHON			DOB	20-06-1983		
Gender	Male			Category	General		
Sub Category	PH 1 (locomotor disability of lower limbs between 50% to 70%)						
Seat Allotment Details							
Institute Name	Academic Program Allocated	Allocated From Category	Quota	Choice No.	Round No.	Seat Allocated Based On	
ASSAM MEDICAL COLLEGE, DIBRUGARH	DEG. OPHTHALMOLOGY (3 Years, Degree)	OPPH	AI	1	1	All India Rank	37007
Candidate Details After Documents Verification							
Category : GENERAL				Gender : MALE			
Satisfy Prescribed AIPGMEE / AIPGDEE Qualification : Yes				Physical Disabled : YES			
Changes After Verification							
SUBCAT CHANGED: PH 2 TO PH 1							
Participation in further rounds of Seat Allocation : NO							
PUNEET VIR SINGH (Signature of Candidate) Date : 22/3/2016		Assam Medical College (Signature of Reporting Official) Date : 22/3/2016		MR TESTER SUJIT KUMAR (Signature of Institute Incharge) Date : 22/3/2016			

3. Generation of Admission Letter/Seat Cancellation Receipt

All India Quota Online Post Graduate Medical / Dental Seats	
ALLOTMENT PROCESS - COUNSELING ACADEMIC SESSION 2016 - 2017	
Home Services User Manuals Logout	Welcome : Mr Tester Sujit Kumar
Admission Center: Assam Medical College Round No: 1	
Reporting : Document Verification	
Please Enter	
Roll Number :	CD1362452
Date of Birth (DD-MM-YYYY) :	05-04-1989
SUBMIT RESET	
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SEAT CANCELLED

Seat Cancellation Receipt
AIPGME / AIPGDEE 2016
Medical Counseling Committee (MCC)
Reporting Center : ASSAM MEDICAL COLLEGE, Round Number : 1

SEAT CANCELLED

[Print](#) Document Verification Date & Time: 22-03-2016 17:01:40 [Next](#)

Personal Details			
RollNo	CD1362452	ApplicationNo	0G0SYD339Y
Candidate Name	CHANDRA SHEKHAR VARMA	Mother Name	SANTOSTH DEVI
Father Name	RAMESH CHAND VARMA	DOB	05-04-1989
Gender	Male	Category	General
Sub Category			



Cancelled Seat Allotment Details							
Allocated Institute	Academic Program Allocated	Allocated From Category	Quota	Choice No.	Round No.	Seat Allocated Based On	
ASSAM MEDICAL COLLEGE, DIBRUGARH	DEG. PHARMACOLOGY (3 Years, Degree)	SCNO	A1	220	1	All India Rank	25423

Candidate Details After Documents Verification	
Category : GENERAL	Gender : MALE
Satisfy Prescribed AIPGME / AIPGDEE Qualification : Yes	Physical Disabled : NO

Changes After Verification	
CATEGORY CHANGED: SC TO GN	

CHANDRA SHEKHAR VARMA
(Signature of Candidate)
Date : 22/3/2016

Assam Medical College
(Signature of Reporting Official)
Date : 22/3/2016

MR TESTER SUJIT KUMAR
(Signature of Institute Incharge)
Date : 22/3/2016

4. Print Candidate's Locked Choice

Candidate's locked choices can be printed after submitting the roll no

All India Quota Online Post Graduate Medical / Dental Seats
ALLOTMENT PROCESS - COUNSELING
ACADEMIC SESSION 2016 - 2017

Home Services User Manuals Logout
Welcome : Mr Ravi Singh

Admission Center: ASSAM MEDICAL COLLEGE, DIBRUGARH
Round No: 1

Printing of Locked Choices

Roll Number :

Message

[Click here to take a printout of Locked Choices](#)

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After click on “to take a printout of locked choices”, the following Screen appears

All India Quota Online Post Graduate Medical / Dental Seats
ALLOTMENT PROCESS - COUNSELING
ACADEMIC SESSION 2016 - 2017

Home Services User Manuals Logout Welcome : Mr Ravi Singh

Admission Center: ASSAM MEDICAL COLLEGE, DIBRUGARH

Printing of Locked Choices

Roll Number :

Message

[Click here to take a printout of Locked Choices](#)

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Round No: 1

Locked Choices of the Roll Number- CD1370670 - Google Chrome

localhost:16132/Reporting/PrintLockedChoices.aspx

All India Quota Online Post Graduate Medical / Dental Seats
ALLOTMENT PROCESS - COUNSELING
ACADEMIC SESSION 2016 - 2017

Locked Choices

[Print](#) [Close](#)

Personal Details

Roll Number	CD1370670	Application Number	0G05YD3E51
Candidate's Name	KATA MANOJ KUMAR	Father's Name	KATA SURENDRA
Mother's Name	KATA PADMAVATHI	Date of Birth	12-03-1990
Category	General	Gender	Male
Person with Disability (PwD)	Not Applicable	Nationality	Indian

Rank(s)

Exam Type	Rank Type	Rank
AIPG/MEE	All India Rank	8605

Choice Locking Details


Locking Status	LOCKED	Locking IP:	49.204.39.225
Locking Date & Time	20/03/2016 13:59:00 PM	Locking Code	E6039D811F7C1AC62528FE59F2B8705A

Filled Choices

Choice No.	Institute Name	Academic Program Name
1	BANGALORE MEDICAL COLL., BANGALORE	DIPLOMA IN ANAESTHESIOLOGY
2	GUWAHATI MEDICAL COLLEGE, GUWAHATI	DIPLOMA IN ANAESTHESIOLOGY
3	ASSAM MEDICAL COLLEGE, DIBRUGARH	DIPLOMA IN CHILD HEALTH/ PAEDIATRICS

5. Change Password

Allotted Institute (AI) User can change his password.



User Manuals

Change Your Password

Please change your password as either your password has been initialized by System Admin or you Login first time.

[Logout](#)

Ensure that your new password cannot be identical to any of the previous 3 passwords.

Old Password:

New Password:

Confirm New Password:

Select Security Question :

Security Answer :

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